

SUPERVISORY TRAINING PLAN

Name of Employee:	Grade:	NASA Class Code Group (Check One): <input type="checkbox"/> 100 <input type="checkbox"/> 200 <input type="checkbox"/> 300 <input type="checkbox"/> 500 <input type="checkbox"/> 600 <input type="checkbox"/> 700 <input type="checkbox"/> 900
Organizational Location and Code:		Social Security Number:

1-A Supervisory Training Requirements (80 Hours Total)

Module Number	Title	Course Number	Need (X)	Date Completed	Hours	For CM21 Use	
						N	T
*1 2	SUPERVISORY ORIENTATION				16		
	GENERAL MANAGEMENT						
	a. Introduction to Supervision				40		
	b. Creative Problem Solving				24		
	c. Ethics and Standards of Conduct				8		
			Total Hours		88		

***This is a Retitling of the MSFC Supervisory Training in Personnel Procedures Course Previously Conducted as Course No. 06397 and No. 20016. Either Course Will Substitute.**

CREDITABLE PAST BASIC SUPERVISORY TRAINING (Identify Below Any Training Substitutable 1-B For Courses in Part 1-A Above)

Course Title/Course No.	Training Source	Substitute for Module Number	Date Completed	Classroom Hours

Supervisor Completing Plan Should Sign and Date Below

Signature of Supervisor:	Date:
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